

## **EAL Policy**

**The EAL policy should be read in conjunction with the following:**

- **Special Educational Needs Policy**

### **1. EAL Aims and Objectives**

Equality of access to the curriculum for all pupils, including those for whom English is an Additional Language, is ensured by a whole school approach and language support from specialist teachers (EAL teachers). This comprises a learning environment that encompasses a varied range of teaching and learning strategies and multicultural resources.

EAL provision is available to all pupils whose first language is not English. The school provides effective learning opportunities for all students by setting suitable learning challenges, responding to diverse learning needs and overcoming potential barriers to learning.

**The specific aim of the EAL Department is to:**

- Advise on linguistic levels of international students applying to the school when asked to do so.
- Assess proficiency in English of all EAL pupils new to the school and communicate this to whole staff, together with any other relevant information.
- Support EAL pupils in specific subjects they are having difficulty with.
- Support EAL pupils with more general study skills including recognition of key vocabulary, understanding of instructions and producing acceptable academic writing.
- Prepare pupils for Cambridge exams (KET, PET, FCE, CAE) if required.
- Prepare Sixth formers for IELTS exams, usually 2-3 hours per week.
- Monitor EAL pupils' progress.
- Provide advice to teachers on inclusive curriculum materials.
- Provide advice on differentiation of work for EAL pupils.



- Provide EAL Staff development such as INSET training including advice on strategies and resources, needs assessment and issues relating to bilingualism and teaching of EAL pupils.

## **2. Organisation of teaching groups and lessons**

Pupils in the main school are timetabled to attend EAL lessons. Pupils are taught either in very small groups or on an individual basis, according to their needs.

### **Curriculum Planning and classroom practice**

Teachers should have high expectations of all pupils regardless of ethnicity, gender or social background.

Displays in the classroom and around the school, particularly in the boarding houses, will reflect linguistic and cultural diversity.

Bilingual dictionaries should be available.

## **3. Resources**

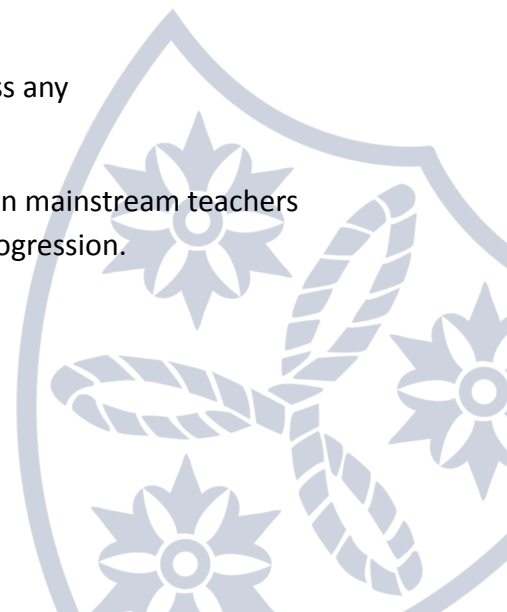
The EAL department has a wide range of resources, including reference books such as mono-lingual and bi-lingual dictionaries, grammar and vocabulary books, EAL course books at a variety of levels and exam practice material. This includes PET, FCE, CAE and IELTS exam practice materials, exam specifications and past papers. In addition, there is a collection of Penguin Readers at varying levels available in addition to a wide range of materials in the school library.

## **4. Assessment and Reporting**

All pupils taking EAL lessons are given a full report at the end of term. These reports are sent to both parents and guardians. Parents and guardians are encouraged to speak to staff on a regular basis about the progress of their children.

Results of statutory tests are monitored and targets are set to address any underachievement identified.

EAL pupil's progress is monitored and development is shared between mainstream teachers for tracking within specific subjects and EAL teachers for linguistic progression.



### **EAL Pupils and Special Educational Needs**

Assessment of SEN in EAL pupils will involve the SEN department. The nature of support for EAL students with SEN will be decided on an individual basis and reviewed regularly.

### **Staff Development**

As members of BAISIS, a member of the EAL Department attends the BAISIS conference annually to keep up-to-date with teaching and learning via workshops and sharing of best practice. In addition, staff are encouraged to attend regular training courses.

Staff meet formally every week to discuss departmental matters and to monitor the needs of progress of our students. Informal meetings are held more frequently.

Reviewed by: Ian Morris (Head of EAL).

Date reviewed: September 2023

To be reviewed: September 2024

