

Students' Code of Conduct 2023 - 2024

Essential Rules

Expected behaviour:

How students conduct themselves:

- you should be courteous, thoughtful and compassionate at all times and towards everyone in our community including in the way you speak to other people; peers, teachers, non-teaching staff and visitors
- you respect your own and others' property
- you take responsibility for your own personal safety and possessions
- you are understanding and supportive of the needs of all member of your community and are accepting of all individuals regardless of differences
- you entirely reject any form of prejudice or discrimination
- you should never make racist, sexist or other abusive or humiliating remarks either verbally or through social media.
- you should not use your mobile phone or any other electronic device inappropriately by taking/sharing pictures/videos etc. of someone without their consent
- you will respect the whole school site and take particular care not to drop litter and not to deliberately damage any part of the school grounds or the fabric of the site.
- On school outings or journeys you will follow all expected behaviour rules and understand that any instruction given by staff must be carefully observed.
- you must never resort to physical violence.

How students appear:

- you will take pride in your appearance
- During the school working day you will follow the school dress code (sixth form) and wear the correct uniform (see school uniform list)
- you should not wear visible piercings, apart from a single ear piercing
- you should not have a visible tattoo
- you should not dye your hair in any colour other than a natural colour
- you should not wear acrylic or false nails
- you should not wear excessive jewellery with your school uniform.

How students work:

- you respect the right of others to learn and teachers to teach
- you will politely follow instructions from staff and prefects
- you will try your best academically
- you will respect deadlines and accept responsibility for your own organisation and timekeeping





Students are required to observe the following basic rules in the classroom:

- arrive on time with all the equipment needed for the lesson
- listen when the teacher is giving instructions
- follow instructions
- treat others with respect and consideration at all times
- adhere to all health and safety regulations in classrooms and around the school

SMOKING

Smoking and/or the possession of cigarettes or any tobacco product, including those with cigarette paper, e-cigarettes/vapes, matches or lighters are forbidden whilst in the care and control of the school.

SANCTIONS

Smoking in any school building: immediate suspension from school or detention in school, at the Principal's discretion.

Smoking or the possession of cigarettes, e-cigarettes or combustible materials whilst under the jurisdiction of the school: the first offence will be dealt with at house level; the second offence will lead to a community service task, parents may be informed and some counselling help will be offered.

ALCOHOL

Alcohol must not be brought in or consumed on the school site without the express permission of the Housemistress.

SANCTIONS

Suspension, or detention in school, at the Principal's discretion. Parents will at all times be informed. Any alcohol found will be disposed of.

DRUGS

The consumption, possession or supply of illegal drugs, legal highs, substance abuse and abuse of solvents will not be tolerated under any circumstances.

SANCTIONS

Any student involved in consumption, possession or supply of illegal drugs may be suspended or permanently excluded. The Police may also be notified.

MEDICINES

Parents and/or student should notify the Housemistress/Assistant Housemistresses of all medicines brought into school, including those for which no prescription is required. The school reserves the right to insist that medicines are handed in so that they may be issued by a member of staff.

THEFT

The taking of possessions and money or bank cards or any other items belonging to others is a criminal offence.





SANCTIONS

The school will investigate theft, may invoke sanctions such as suspension and may involve the police if necessary. Parents will at all times be informed.

INAPPROPRIATE USE OF ELECTRONIC DEVICES

Inappropriate use of electronic devices, such as taking indecent images of someone; sharing indecent images of someone.

SANCTIONS

The school will investigate and may invoke sanctions for serious breaches such as suspension or expulsion, and may involve the police if necessary. Parents will be informed at all times.

Taking any images of staff or students without their knowledge and/or consent; sharing images of staff/students without their knowledge and/or consent

SANCTIONS

The school will investigate and depending on the nature of the incident may invoke sanctions such as community service, or suspension or in severe cases expulsion.

BULLYING

A student is being bullied when someone else, or a group of others, sets out to make them miserable and unhappy. Bullying can be physical, verbal or emotional and can also take place via internet and social media use, such as Snapchat/Facebook/Twitter/Instagram etc. When someone is hit, threatened, humiliated, excluded, called names, taunted or when their possessions are interfered with, they are being bullied. Bullying is always wrong because of the hurt and distress it causes. The school does not accept or tolerate bullying and we will do all we can to prevent it happening and to deal with it sensitively when it does happen, recognising that both the victim and the bully need help. Bullying can only continue if there is a conspiracy to keep it secret. Anyone seeing or hearing of it (and this includes parents) should tell someone who can help. (See the Anti-Bullying Sheet in your House Hand Book).

SANCTIONS

The housemistress will initially be responsible for taking action. The Principal will be informed and will decide on the appropriate action. Parents will at all times be informed.

THE GROUNDS

Students should remain within the school boundaries at all times, unless they have been given permission to leave the school grounds. Students must inform their housemistress, sign out and report back in whenever they leave the school grounds. After lessons end if visiting other houses or making use of ICT/Art/Music etc. the same rule applies. For security reasons, students should remain in well-lit areas after dark. Students must return to their houses at the correct time.

CARS

No student may travel in a car driven by someone under the age of 21 unless that student has their parent's consent in writing and their House Parent's consent.

A form will need to be completed before any student is allowed to bring their car to school; however, use of cars by students is still at the discretion of The Principal. Students are encouraged to learn to drive and may, with permission, use their vehicles to come to and from school, subject



to all legal requirements such as driving licence, insurance, MOT etc. being met.

The progress of students through the levels of 'Learner Driver' through to 'Pass Plus' is also encouraged and the level of permitted use of vehicles by students within Moreton Hall will depend on a student's experience and competence as shown by such progression.

Certain rules are in place for example no student may take another student as a passenger without permission from both sets of parents/guardians, and with the knowledge of the House Parent; a full licence; and six months experience post-test. The Pass Plus is an excellent scheme and one that is recommended to enhance the driving skills of young Moreton drivers.

The above complements our various policies to promote safe movement of traffic and pedestrians within the Moreton Hall community.

Further details of policies, requirements and permissions in relation to students who wish to drive are available and will be discussed with those wishing to drive at the appropriate time.

SANCTIONS

Any misuse of the above will be reported to the Principal and sanctions will be issued on a case by case basis.

FIRE

All fire regulations and escape routes are clearly marked in the house and school. All students must be familiar with these routes and ensure that they are kept free of all obstructions. The Fire Officer organises fire practices in daylight and at night.

LEAVES

Students must give their housemistress due notification of their leave requests as specified in each house.

Shopping leaves are at the discretion of the housemistress, and students must travel in groups. Written permission from parents/guardians is required for any leave involving travel on public transport alone, after dark, an overnight stay, shopping trips with friends etc.

House regulations

These are displayed in the houses and in the house handbook and students are expected to acquaint themselves with these and adhere to them.

To be reviewed August 2024

