

REGISTRATION FORM

TO BE COMPLETED BY THOSE WITH **PARENTAL RESPONSIBILITY**¹ FOR THE CHILD
PLEASE USE **BLOCK CAPITALS**

CHILD’S DETAILS

Surname of child:		PLEASE ATTACH PHOTO HERE		
First name(s) [in full]:				
Name generally used:				
Sex:	Boy: <input type="checkbox"/>			Girl: <input type="checkbox"/>
Date of birth:				
Nationality:				
British: <input type="checkbox"/>				
Other: (please specify)				
Registration for:	Day: <input type="checkbox"/>	Boarding: <input type="checkbox"/>		
Proposed date of admission [term and year]:				
Is English your child’s first language? (If not, please state his/her first language)				

For a child whose nationality is neither British nor Irish. The School is currently a registered Tier 4 sponsor (via the Home Office’s UK Visas and Immigration (UKVI) unit). Please tick this box if you may require the School to sponsor your child for visa/immigration purposes.

☐

(Details of the Tier 4 sponsorship arrangements will be sent to everyone who ticks this box. Providing this information does not guarantee that the School will sponsor your child or that the School is somehow obliged to. The School reserves full discretion over any decision whether or not to sponsor your child.)

If you do not require the School to sponsor your child please confirm that your child has or will have permission to study in the United Kingdom under the Immigration Rules in any other immigration category (for example, as a dependent) and please provide a copy of their Biometric Residence Permit or share a code so that the School can verify their status online, if leave has already been granted. Please also provide any further relevant details.

¹ Parental responsibility is defined in the Children Act 1989 as “all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property”. It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

PARENTS' DETAILS

Relationship to child	Parent 1*	Parent 2*
Title:		
Full Name:		
Address:		
Occupation:		
Nationality(es):		
Home Tel:		
Work Tel:		
Mobile Tel:		
E-mail address(es):		

*If you have parental responsibility for the child in a capacity other than as a parent of the child, please state your relationship to the child here:

.....

.....

.....

Please mention here the names of any other members of the family attending the School or registered for entry, or any other connection with the School:

.....

.....

.....

Please state name and address of your child’s present school or educational institution (with date of entry):

.....

.....

.....

Name of Headteacher (or equivalent):

.....



IMPORTANT: Please provide all details of any health or medical condition(s), special educational need(s), disability or allergy that your child has (whether underlying, short-term or long-term). Please tick as appropriate, and provide all relevant details, including any reports or other materials.

ADHD		Allergies <i>(please specify below)</i>		Aspergers Syndrome	
Autism		Dyslexia		Dyspraxia	
Hearing impairment		Visual impairment			
Other <i>(please specify below)</i>					

.....

.....

.....

(Please enclose the most recent Education Psychologist's report, if you have one. Please also send us any relevant medical, special needs or other educational reports you may have).

PLEASE NOTE - If you withhold or otherwise misrepresent any information of this nature, this may result in the School declining to make an offer of a place to your child or exercising its right to end the Parent Contract.

Are there any other circumstances relating to you or your child of which the School should be aware?

.....

.....

Are there any special arrangements that need to be made for your child to sit the entrance test?

.....

.....

Do you wish to apply for Bursary Assistance towards the fees?

(Limited bursary funding is available and may be awarded in cases of genuine financial need. All applications must be submitted with full supporting documentation by the spring deadline for September entry and in advance of acceptance of a place. Late or retrospective applications are not accepted. All awards are reviewed annually.)

Do you wish to apply for an academic/music/sports scholarship?

(Details of the arrangements for tests for scholarships will be sent to everyone who expresses an interest. Scholarships are awarded in recognition of excellence in a subject, they are not means tested. Applicants are welcome to apply for Bursaries as well as scholarships.)



We (as the holders of parental responsibility for him/her) request that the name of the above-named child be registered as a prospective pupil of the School and a bank transfer for £200 for the non-refundable Registration Fee. Cheques to be made payable to Moreton Hall Education Ltd.

Bank Account: Moreton Hall Education Ltd | NatWest | Sort code 60-16-04 | Account number 74331485

Please return a copy of your child’s passport and birth certificate with the registration form.

By signing this Registration Form we understand, accept and agree that:

- 1. registration of our child as a prospective pupil does **not** secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School;
- 2. if our child is offered a place at the School, such an offer will be subject to the School’s terms and conditions for the provision of educational services², which will bind us (as the holders of parental responsibility for him/her) in the event (and from the moment) that we accept the place;
- 3. in order to comply with the School’s responsibilities as a registered Tier 4 sponsor, we consent to the School notifying and/or supplying information relating to us and/or our child’s right to enter, reside and/or study in the United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home Office and, in any event, if our child is offered a place at the School, such an offer will be subject to us confirming that our child has the right to enter, live and study in the United Kingdom;
- 4. if applicable, the School may request from our child’s present school or educational institution: (a) information and a reference in respect of our child; and/or (b) information about any outstanding fees and/or supplemental charges; and
- 5. the information provided in this Registration Form is true, accurate, complete and not misleading. We will notify the School if there are any changes to the information provided to the School or our and/or our child’s circumstances; and
- 6. the School may, with reference to one or both of us: (i) undertake a credit check with a credit reference agency; and/or (ii) require you to provide the School’s Bursar with a bank reference and/or an up-to-date credit report (including a credit score); and/or (iii) ask us to demonstrate our ability to meet the School’s fees and supplemental charges and the legitimate source of funds we will use to pay those fees and supplemental charges).

Signed by:

Signed by:

.....
(signature)

.....
(signature)

.....
(print name)

.....
(print name)

.....
(date)

.....
(date)

.....
(relationship to child)

.....
(relationship to child)

.....
.....

.....
.....

.....
(address)

.....
(address)

How we may use personal information

The School may process personal data about you (or either of you) and your child, including sensitive personal data about our child (such as medical details) in accordance with data protection law for the purposes of:

- (i) administering its list of prospective pupils;
- (ii) its registration, selection and/or admission procedures, including as set out above; and
- (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

Even if your child is not offered a place at the School, we retain information about prospective pupils and their parents for 12 months. Please let the Bursary know if you have any questions or concerns about this.

Further information about how the School processes personal data is set out in the School’s *Privacy Notice*, which is on the School’s website and is otherwise available from the School at any time upon request.

² A copy of the current terms and conditions (known as the School’s parent contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the School for your child may be offered.